



Turismo Torino e Provincia provides a free guide reservation service available in Italian and in foreign languages both for adults and schools; the Agency can rely qualified professional guides. To meet every need, we suggest you countless possibilities: guided tours to Torino and metropolitan area museums as well as walks and theme itineraries to discover the most unusual places of the First Capital of Italy as well as the many charming towns and landscapes of its province.

#### ➤ **RESERVATION**

Please note that for parties of 10 or more, the entrance in museums must be reserved in advance, contacting directly the museum ticket office. The reservation of the guide must be made at least one month before the date of the service according to the area:

Area	E-mail
Torino and surroundings	<a href="mailto:resguide@turismotorino.org">resguide@turismotorino.org</a>
Valli Chisone, Pellice, Sangone e Susa	<a href="mailto:Info.pinerolo@turismotorino.org">Info.pinerolo@turismotorino.org</a>
Valli di Lanzo and Canavese	<a href="mailto:resguidereale@turismotorino.org">resguidereale@turismotorino.org</a>

The request must detail the day, the kind of visit, the hour and the place of the appointment, the number of persons, the language, and a number of telephone and e-mail where to send the confirmation.

Since the availability of the guides is provided on a monthly basis we are not able to name the guide who will accompany the group much before; we can, though, assure the presence of a guide. On our reply e-mail, which we will send about two weeks before the date of the service, we will indicate the guide's name and telephone number so that it will be possible to get in contact in the event of any variation in time or delay.

#### ➤ **PAYMENTS**

The rate is to be paid before or at the end of the guided tour directly to the guide/s - not to Turismo Torino e Provincia - either cash, by voucher, by check or bank transfer. Bank expenses to cash a foreign check or any other expenses are paid by the customer.

Payments made more than 30 days after the service are subjected to interests from the date of the service.

#### ➤ **CANCELLATION POLICY**

Changes or cancellations must be notified to Turismo Torino e Provincia by e-mail. Changes or cancellations communicated by fax no later than 15 days from the date of the service are free of charge; charges will be applied in case of late cancellation notices: 50% of the rate when the notice is received between 15 and 8 days before the service, 80% if received between 7 and 4 days before and full rate when received in the last 3 days.

The client cancelling the service must also contact the guide/s to arrange the amount to pay.

#### ➤ **NOTES**

If the group arrives late, the time of the visit could be shorten.

The professional services are VAT exempt (DPR 633/72), but are subject to revenue stamp (2 €) if they exceed 77,47 € (to be paid by the customer).

These tariffs replace the previous ones.

Valid from January 1st, 2019 to December 31st, 2020

**ADULTS**

**INTRODUCTION:** the following fees refer exclusively to the amount owed to the guide/s; therefore, they exclude the ticket in museums. We remind that for parties of 10 or more, the entrance in museums must be reserved in advance, contacting directly the museum ticket office.

➤ **GROUPS (1 to 25 persons)**

	FOREIGN LANGUAGE	ADDITIONAL PERSONS
<ul style="list-style-type: none"> <li>up to 2 hours</li> </ul> (to visit only one museum or Royal Residence or for the city tour only)	130,00 €	2,50 € each
<ul style="list-style-type: none"> <li>up to 3 hours</li> </ul> (to visit only one museum or Royal Residence along with a short city tour or for a broader city tour)	150,00 €	2,50 € each
<ul style="list-style-type: none"> <li>up to 8 hours NON-STOP</li> </ul> (to visit museums or Royal Residences even within the province of Turin)	280,00 €	2,50 € each
Reggia di Venaria Reale + Gardens + Exhibitions up to 3 hours)	150,00 €	2,50 € each

N.B.: in museums parties of more than 25-30 per guide are not allowed. For the city tour on foot, one guide will be adequate for parties of 50 (always adding 2,50 € for each person beyond 25). Yet, to provide a better quality of the service it is advisable not to exceed parties of 30 per guide.

**SPECIAL FARES (1 to 6 persons)**

	FOREIGN LANGUAGE
<ul style="list-style-type: none"> <li>up to 3 hours</li> </ul>	115,00 €
<ul style="list-style-type: none"> <li>up to 8 hours NON-STOP</li> </ul>	215,00 €

➤ **EXTRAS**

	FOREIGN LANGUAGE
<ul style="list-style-type: none"> <li>Each additional hour</li> </ul>	40,00 €
<ul style="list-style-type: none"> <li>Bilingual guided tour</li> </ul>	40,00 €
<ul style="list-style-type: none"> <li>Night surcharge from 9 pm to 8 am</li> </ul>	20%

## TOURIST GUIDES FEES

Valid from January 1st, 2019 to December 31st, 2020

### SCHOOL GROUPS

**INTRODUCTION: the following fees refer exclusively to the amount owed to the guide/s; therefore, they exclude the ticket in museums. We remind that for parties of 10 or more, the entrance in museums must be reserved in advance, contacting directly the museum ticket office.**

#### ➤ SCHOOLS (1 to 25 persons)

	FOREIGN LANGUAGE	ADDITIONAL PERSONS
<ul style="list-style-type: none"> <li>up to 2 hours</li> </ul> (to visit only one museum or Royal Residence or for the city tour only)	120,00 €	2,00 € each
<ul style="list-style-type: none"> <li>up to 3 hours</li> </ul> (to visit only one museum or Royal Residence along with a short city tour or for a broader city tour)	140,00 €	2,00 € each
<ul style="list-style-type: none"> <li>up to 8 hours NON-STOP</li> </ul> (to visit museums or Royal Residences even within the province of Turin)	250,00 €	2,00 € each
Reggia di Venaria Reale + Gardens + Exhibitions up to 3 hours)	145,00 €	2,00 € each

N.B.: in museums parties of more than 25-30 per guide are not allowed. For the city tour on foot, one guide will be adequate for parties of 50 (always adding 2,00 € for each person beyond 25). Yet, to provide a better quality of the service it is advisable not to exceed parties of 30 per guide.

#### ➤ EXTRAS

	FOREIGN LANGUAGE
<ul style="list-style-type: none"> <li>Each additional hour</li> </ul>	35,00 €
<ul style="list-style-type: none"> <li>Bilingual guided tour</li> </ul>	35,00 €
<ul style="list-style-type: none"> <li>Night surcharge from 9 pm to 8 am</li> </ul>	20%